



**Nursing Care Quality Assurance Commission
Special Meeting Notice
Workshop
July 13, 14, 2006
Department of Health
310 Israel Rd SE
Tumwater, WA 98501**

**Commission Members
present:**

Dr. Judith D. Personett, EdD, RN, Chair
Susan Wong, MBA, MPA, RN, Vice-Chair
Linda Batch, LPN
Richard Cooley, LPN
William Hagens, Public Member
Todd Herzog, CRNA
Lorrie Hodges, LPN
Rev. Ezra Kinlow, Public Member
Jacqueline Rowe, RN
Robert Salas, RN
Diane Sanders, RN, MN
Rhonda Taylor, RN
Mariann Williams, RN, MPH, ARNP
Susan Woods, PhD, RN, FAHA, FAAN

**Pro Tem Members
present:**

Joanna Boatman, RN
Janet Claypool, RN, MN
Catherine Dodson, MN, RN, CGRN
Christine Henshaw, EdD, RN
Louise Kaplan, PhD, MN, ARNP
Carolyn Nelson, RN, BSN, MA
Cheryl Payseno, RN, MPA
Linda Wrynn, MS, RN

Assistant Attorney General:

Gail Yu, Assistant Attorney General

Staff:

Paula R. Meyer, RN, MSN, Executive Director
Kris McLaughlin, Secretary
Usrah Claar-Rice, MS, MSN, RN, Nurse Education Manager
Chuck Cumiskey, RN, BSN, MBA, Nurse Practice Manager
Mary Dale, Nurse Discipline Manager
Marc Defreyn, Advising Staff Attorney
Taylor Stair, Health Services Consultant
Terry West, Health Services Consultant

In accordance with the Open Public Meetings Act, approximately 1339 special meeting notices were sent to individuals requesting notification of Nursing Commission meetings.

Nursing Care Quality Assurance Commission
July 13, 2006
Workshop

- 8:30 – 9:30 Evidence Based Practice
Elizabeth Bridges, Phd RN CCNS
Assistant Professor
University of Washington School of Nursing Clinical Nurse Researcher
University of Washington Medical Center
- 9:30 – 10:00 Break
- 10:00 – 12:00 Mutual State Recognition of Licenses –
Ms. Joey Ridenour, Executive Director, Arizona State Board of Nursing
- 12:00 – 1:00 Lunch
- 1:00 – 4:00 The afternoon will be devoted to review of new legislation and disciplinary
processes.

Ms. Laurie Jenkins, HSQA Assistant Secretary, will join the NCQAC during the afternoon to communicate the HSQA Organizational Review Results, approximately 2:30. There will be a break after Ms. Jenkins presentation.

Please bring your New Commission member orientation manuals. New procedures as well as some current procedures will be reviewed.

New Legislation, 1:00 – 2:00 PM	Disciplinary Processes 3:00 – 4:00 PM
HB 2974	Disciplinary Process Steering Committee – Patti Latsch
Mandatory Suspensions	Disciplinary Guidelines and Sanctioning Guidelines for the Secretary Professions
Second Substitute HB 2292 - Legible Prescriptions	STIDS and Cost Recovery
SB 6193 Healthcare Workforce Survey	Classes Available for Compliance Orders
Survey – staff attorneys participation on charging panels	Drug Diversion Cases – evidence needed to support charges

- 4:00 - 5:00 ARNP Issues
ARNP Stakeholder meeting – Marianne Williams
Dental Anesthesia Sub-committee – Todd Herzog

NCSBN APRN Vision Paper



**Nursing Care Quality Assurance Commission
Business meeting minutes
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July 14, 2006 Nursing Care Quality Assurance Commission Business meeting

1. 8:30AM Opening — Dr. Judith D. Personett, EdD, RN, Chair

- Call to order- Dr. Personett called the meeting to order at 8:30AM September 14, 2006.
 - Introductions – Introductions were made by commission members, pro tem members, staff and audience.
 - Order of the Agenda -
 - Correspondence -
 - Mary Walker – National Council of State Boards of Nursing (NCSBN) Advanced Practice Registered Nurse (APRN) Vision paper
- Action:** A motion was made and passed not to support the APRN vision statement. Ms. Paula Meyer will write a letter that will incorporate Ms. Mariann Williams report.
- Announcements – Dr. Susan Woods announced the Nursing Practice Doctorate program is approved for this Fall and the post Masters for next Fall.
 - New officers take their positions
 - Dr. Judith Personett, Chair
 - Ms. Susan Wong, Vice Chair

2. Consent Agenda – DISCUSSION/ACTION

Items listed under the consent agenda are considered to be routine agency matters and will be approved by a single motion of the Commission without separate discussion. If separate discussion is desired, that item will be removed from the consent agenda and placed on the regular business agenda.

- A. Approval of minutes
 - 1. Nursing Care Quality Assurance Commission (NCQAC) May business meeting
 - 2. Nursing Care Quality Assurance Commission (NCQAC) June 1 business meeting (conference call)
 - 3. Nursing Care Quality Assurance Commission (NCQAC) Disciplinary Hearing minutes
 - 4. Licensing and Discipline sub-committee
 - 5. Consistent Standards of Practice sub-committee
 - 6. Continuing Competency sub-committee
 - 7. Nursing Program Approval Panel (NPAP)
- B. National Council of State Boards of Nursing (NCSBN) correspondence
 - 1. Letter from the Tri-Council for Nursing and NCSBN Response
 - 2. Nursing's response to AMA Health Professions Scope of Practice Partnership
- C. Department of Health (DOH) correspondence

DECISION: A decision was made to remove item #A1 from the consent agenda for discussion.

ACTION: A motion was made and approved to accept the consent agenda with the corrections of items #12A, #15 and open mike.

3. Chair Report – Dr. Judith Personett – DISCUSSION/ACTION

- Welcome new members
- July 10 NCLA Investigator and Legal Summit, Chicago
- Hospital Rules workshop, June 21, 2006

DISCUSSION: Dr. Personett gave a report regarding the Government Management Accountability and Performance (GMAP) forum on Health Care that she attended on July 12, 2006. The link to the GMAP for the State of Washington can be located at:

<http://www.governor.wa.gov/gmap/forums/default.htm>

The Governor reported on the accomplishments made since the April and December GMAP forums. The targeted goals for the upcoming session is to reduce disciplinary caseloads and take appropriate prompt actions.

DISCUSSION: Dr. Personett, Ms. Meyer and Mr. Trent Kelly attended the NCLA Investigator and Legal Summit held in Chicago on July 10, 2006. The concept and implementation of the nurse compact was discussed at the summit.

DISCUSSION: Dr. Personett provided a report of the hospital rules hearings held on June 21, 2006. This was part of a series of meetings with stakeholders that began in December 2005 and will culminate in December 2006. The intense review completed by Ms. Diane Sanders and Ms. Rhonda Taylor was reflected in the comments on the proposals by the commission. These comments will be considered and incorporated into a draft proposal. The final draft will be presented at the public hearing in December 2006.

Ms. Joan Garner commented: for five years, WSNA and two Unions have tried to get staffing ratios incorporated into hospital rules.

4. Developing Guidelines on Opioid Dosing for Chronic Non-Cancer Pain–Tami Thompson, HPQA Health Policy Manager - DISCUSSION/ACTION

DISCUSSION: Ms. Thompson was not able to present the draft guidelines. Ms. Jamie Mai, Pharmacist with Labor and Industries presented the draft interagency guideline for opioids for non cancer pain. Public health, safety and welfare are best served by treatments that are found to be both safe and effective. It was previously thought that unlimited escalation of dosages for opioids was probably safe; however, evidence now suggests that prolonged, high dose opioids therapy may be neither safe nor effective. The guideline was developed by the Interagency Workgroup on Practice Guidelines (the Department of Corrections, Department of Health, Department of Labor and Industries, Department of Social and Health Services and Health Care Authority) in collaboration with actively practicing physicians who specialize in pain management. Ms. Mai explained the purpose of the dosing guideline is to assist the practitioners in prescribing opioids in a safe and effective manner for chronic non cancer pain; or when transitioning opioids treatment from acute to chronic, non cancer pain. Mr. Todd Herzog will provide comments at their next scheduled meeting in August. Ms. Usrah Claar Rice expressed concerns regarding interpretation of the guidelines. She encouraged referral to a pain management specialist.

ACTION: A decision was made to include the final guidelines in the nursing newsletter.

5. Executive Director Report – Paula Meyer – DISCUSSION/ACTION

A. National Council of State Boards of Nursing (NCSBN) annual meeting

1. Resolutions and action items
2. Delegates and members to attend

DISCUSSION: Ms. Meyer reported on the summary of recommendations to the 2006 NCSBN delegate assembly that will take place in Salt Lake City Utah on August 1-4, 2006. A

recommendation was made to adopt four areas and have all states vote for directors. The associate member of the board does not have full voting power. CGFNS could be an associate member which is a non voting member. There were minor changes to the 2007 NCLEX test plan and no changes to the level of difficulty. The slates of 2006 candidates were included in the packets.

DECISION: A decision was made to send Dr. Personett, Ms. Meyer and Ms. Lorrie Hodges to participate at the 2006 NCSBN delegate assembly

ACTION: A motion was made and passed to nominate Dr. Personett and Ms. Hodges as delegate members to attend NCSBN. Ms. Meyer will forward letters of endorsement to the other states

B. Operating Agreement

1. Financial statement and budget report – Ms. Terry West
2. Review of business/strategic plans – to be completed with the sub-committee reports

ACTION: The commission made the decision to change the names of the subcommittees and provide a report at the January 2007 meeting. Staff was requested to provide an update on the reorganization and costs for the January meeting.

DISCUSSION: Ms. West highlighted the budget report for the new commission members. The financial report dated June 23, 2006 indicated staff salaries and board payroll were over budget. Ms. West explained the variances and noted they are being monitored.

Questions were asked about the restructuring and how it would affect the budget. Ms. West explained that it will effect the coding such as staff, equipment, telephones. The restructuring will not change the people just the percentages of how they are coded. Money for legal counsel is coded to the appropriate profession.

C. Disciplinary actions, Governor's directive, State Auditor audit

DISCUSSION: Ms. Meyer explained that the Nursing Commission will be the first to undergo a performance audit. The audit has just begun and may take up to two years to complete. The final report will be brought to the commission.

D. Feasibility and process to consider moving Nursing Technicians under the authority of the Nursing Commission

DECISION: Ms. Meyer thought that by next May they should have a clearer idea of what legislation may be required. The Chair asked for volunteers willing to review the Nurse Technican WACs.

ACTION: Mr. Robert Salas, Ms. Diane Sanders and Ms. Rhonda Taylor agreed to review the Nurse Technician WACs and provide the commission with a full list of revisions at the November meeting.

E. June 23 NWONE meeting, Spokane

DISCUSSION: Ms. Meyer gave a summary of the presentation she gave at the NWONE Eastside meeting. She spoke to the group on the mandatory reporting rules, sexual misconduct rules and the Washington Health Professional Services program.

A conference call will be held with Ms. Meyer and Ms. Jean Sullivan, WHPS, to discuss the Fall conference. Ms. Meyer also expressed the need for more investigators within the Department of Health. Jim Smith, lead investigator for the Department of Health, reiterated the need for additional investigators and that the qualifications do not require a BSN. However, they are looking for persons who have a health practitioner background. Offices in Tumwater, Kent and Spokane are in the greatest need of investigators. Due to the shortage, Mr. Smith explained that if a commission member receives a report that is incomplete, they should contact the investigator for more information. Mr. Smith asked the commission how much information they want sent to them. The front page of the disciplinary file will show the priority of the case. There has been a backlog of priority 3 cases in order to catch up with the priority 1 cases.

DECISION: A decision was made to advertise for an investigator in the nursing newsletter.

F. Nursing renewal fees reduction – Terry West

DISCUSSION: Ms. West spoke about the \$5.00 reduction in renewal fees that will be in effect until next July.

6. Discussion items - DISCUSSION/ACTION

There were no discussion items at this time.

7. Washington Center for Nursing – Linda Tieman, Executive Director - DISCUSSION/ACTION

DISCUSSION: Ms. Tieman, RN, MN, CHE, Executive Director of the Washington Center of Nursing gave an update to the commission members. Copies of the handouts Ms. Tieman presented are available by contacting the commission office kris.mclaughlin@doh.wa.gov

Ms. Tieman reported that the work began in July of 2004. There are 30 states with nursing centers and more are starting. The strategic plan is in progress. A gala “Promise of Nursing for WA” was held on March 29, 2006, 650 people attended and \$510,000.00 was raised. Johnson and Johnson will underwrite the event to raise money and promote nursing and have also agreed to sponsor future events. An annual report will be provided to the nursing commission every July. Information on the Center for Nursing can be accessed at <http://www.wacenterfornursing.org/> The strategic plan will be available and can be sent to interested persons by contacting Linda Tieman at the Center for Nursing.

8. Advisory Opinions/Interpretive Statements – Mariann Williams and Chuck Cumiskey - DISCUSSION/ACTION

The advisory opinions have been catalogued and indexed. NCQAC was asked for two members to review the current advisory opinions, determine which opinions are reflective of current practice and which opinions require rescinding. Recommendations are to be presented at the September meeting.

DECISION: Mr. Herzog, Ms. Hodges, and Ms. Williams will work with Mr. Cumiskey to determine which advisory opinion(s) to rescind. An action plan will be announced at the

September commission meeting. Mr. Cumiskey has received five requests for advisory opinions over the past few years. The decision tree on the website has been very useful in guiding nurses through the scope of practice process. A few advisory opinions that are used frequently are still available on the website.

9. Delegation of Fast Track Decision Making – Marc Defreyn - DISCUSSION/ACTION

DISCUSSION: Mr. Defreyn explained the process of fast track orders. A request was made by Mr. Defreyn that the commission agrees to have a blanket delegation granting their decision authority to the Health Law Judge or appropriate staff for non compliant cases.

ACTION: A motion was made and passed to approve a blanket authorization for non compliant cases. A report will be given on how many were done and circumstances to the commission next year.

10. ARNP Scope of Practice Statements – Chuck Cumiskey - DISCUSSION/ACTION

DISCUSSION: According to WAC 246-840-330, the NCQAC “shall review each certification program at least once every four years”. The ARNP members of the NCQAC will develop a work plan to review scope of practice statements Ms. Williams and Mr. Herzog will work with Mr. Cumiskey and Ms. Kendra Pitzler, rules coordinator, to develop a plan prior to opening the ARNP rules.

ACTION: A motion was made and passed to propose to select an ARNP commission member to serve on a taskforce with their primary purpose to reevaluate scope of practice descriptions for specialty designation as listed in WAC 246-840-300. A progress report will be provided to the commission at the November meeting.

11. Review of hearing panels, members needed, and attendance since January 2006 – Mary Dale - DISCUSSION/ACTION

DISCUSSION: At the January 2006 Nursing Care Quality Assurance Commission (NCQAC) June meeting, there was an agreement that the Discipline Manager, Mary Dale, would collect information related to the number of hearings held in the last six months and the availability of NCQAC members for the hearings. The hearing date for 2006-2007 will be presented for adoption. Ms. Dale requested commission member’s sign up for dates they can confirm to participate and return those dates to her.

DECISION: Ms. Mariann Williams agreed to participate in the special hearing in Omak on October 5. Rev. Ezra Kinlow and Ms. Jackie Rowe volunteered to be alternates.

ACTION: A motion was made and passed to approve the 2006-2007 hearing dates as provided in the packets.

12. Office of the Superintendent of Public Instruction (OSPI) 2005 budget proviso report on School Nursing – Paula Meyer - DISCUSSION/ACTION

DISCUSSION: The 2005 legislature provided a budget proviso to OSPI and the Department of Health (DOH) to form a workgroup to make recommendations on school nursing. The finalized report was presented to the Nursing Care Quality Assurance Commission (NCQAC).

ACTION: A motion was made and passed that Ms. Hodges, LPN, Mr. Salas, RN and Ms. Meyer reviews the revised staffing model for the delivery of school health services. A final copy of the report will be given to the commission members.

11:30AM Executive Session was not needed at this time

LUNCH

1:00PM–OPEN MIKE

Open mike is for public presentation of issues to the commission. If the public has issues regarding disciplinary cases, please call: 360-236-4727.

There was concern regarding the microphones not working and the difficulty hearing in the audience. A suggestion was made that the commission rent a sound system for future meetings. Another concern was the difficulty in finding the commission website.

13. Sub-committee reports – DISCUSSION/ACTION

Each of the Sub-committees presented their strategic plans for adoption.

A. Discipline and Licensing – Jackie Rowe, Chair - DISCUSSION/ACTION

DISCUSSION: Ms. Rowe thanked all who worked hard on strategic plan. She explained they are not using the Department of Social and Health Services (DSHS) manual that was put out 2000, except as a source document. Discipline list for all health professionals is a media release and goes out to all employers.

ACTION: A motion was made and approved to accept the strategic plan.

B. Consistent Standards of Practice – Dr. Susan Woods and Rhonda Taylor, Co-chairs
DISCUSSION/ACTION

DISCUSSION: Ms. Taylor reported that Dr. Woods is now chair of a second NPAP and Ms. Taylor is chair of the Consistent Standards of Practice. Ms. Taylor noted that all the subcommittee's plans seem to dovetail together.

ACTION: A motion was made and passed to accept the Consistent Standards of Practice strategic plan.

C. Continuing Competency – Todd Herzog, Chair - DISCUSSION/ACTION

DISCUSSION: Mr. Herzog reported that this subcommittee is struggling. There are concerns regarding legal liabilities within Department of Health. A conference call will be held on how to make the portfolio project work. This will be a lengthy project and may take years. Mr. Herzog explained that we know what doesn't work in continued competency but not what does work. .

DECISION: A decision was made to go ahead with the portfolio project. A progress report will be given in September.

Closing - The next meeting September 8 will be held at the Red Lion in Port Angeles. Dr. Personett thanked Kris McLaughlin for all the material included in the packets. Kenmore Air has flights from Boeing Field to Port Angeles.

The meeting was adjourned at 1:34PM.